

# BLAND COUNTY PUBLIC SCHOOLS

361 Bears Trl.  
BASTIAN, VA 24314  
(276) 688-3361

## APPLICATION FOR EMPLOYMENT

(Classified Personnel)

### I. PERSONAL DATA

NAME IN FULL \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_ (Optional)

ADDRESS \_\_\_\_\_  

Street/Route
City
State
Zip Code

TELEPHONE NO. \_\_\_\_\_

### POSITION(S) APPLYING FOR: (Please check)

INSTRUCTIONAL AIDE \_\_\_\_\_ SCHOOL BUS DRIVER \_\_\_\_\_ CUSTODIAL \_\_\_\_\_  
 SECRETARIAL \_\_\_\_\_ MAINTENANCE \_\_\_\_\_ OTHER \_\_\_\_\_

### II. EDUCATIONAL TRAINING

	NAME OF SCHOOL OR INSTITUTION	DEGREE HELD	DATES OF ATTENDANCE
ELEMENTARY:			
SECONDARY:			
COLLEGE:			
OTHER:			

### III. WORK EXPERIENCE

NAME AND ADDRESS OF EMPLOYER	SUPERVISOR	POSITION HELD	DATES OF EMPLOYMENT

### IV. REFERENCES:

Please list three (3) references who are qualified to give information for the position you are seeking. (References of character, work experience, and training).

NAME	ADDRESS	TITLE OR POSITION

**V. MISCELLANEOUS**

Are you under contract?  Yes  No

If yes, where? \_\_\_\_\_ Present position? \_\_\_\_\_

When would you be available for work? \_\_\_\_\_

Do you have any physical or handicapping conditions that would prohibit you from doing the job for which you are applying?  Yes  No

If so, what special accommodation(s), if any, would you need? \_\_\_\_\_

Have you ever been discharged or requested to resign a former position?  Yes  No

Have you ever been convicted of a violation of law other than minor traffic violations?  Yes  No

If you are applying for a school bus driver, have you had any driving violations within the past five (5) years?  Yes  No

Have you ever been convicted of any offense involving the sexual molestation, physical or sexual abuse or rape of a child?  Yes  No

**I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

Date \_\_\_\_\_ Signature of applicant \_\_\_\_\_

This application will remain on active file for one calendar year unless reactivated by applicant's request. The Bland County School Board is an equal opportunity employer.

My signature below authorizes the school division to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school division and the reference source from any liability in connection with its release or use. This release include the sources cited above and specific examples as follows: the local sheriff, information from the Central Criminal Records Exchange of either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the Virginia or other State Department of Social Services Child Protective Services Unit and any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission, false answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school division.

Date \_\_\_\_\_ Signature of applicant \_\_\_\_\_

Bland County Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following contact has been designated to handle inquiries regarding the nondiscrimination policies: Supervisor of Special Services, Bland County School Board, 361 Bears Trl., Bastian, VA 24314, (276) 688-3361.